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**GEORGIA
SOUTHERN**
UNIVERSITY

facilities forum

december 2015



What an exciting time to be a part of Georgia Southern University and the Facilities Services Team! This university and our department have entered a period of phenomenal change and growth. During Fall Semester we have experienced several milestones: the opening of the Shooting Sports Education Center, the ground breaking of the new Military Science Building, the approval of a new Interdisciplinary Academic Building, several open houses, GSU's hosting of the Sunbelt Conference Volleyball Championship, and many athletic events.

As we approach Spring 2016 Semester, we are equally excited about the opening of the new



Inside This Issue:

**New Health
Services Opening**

Student Health Center. The dynamic environment here at Georgia Southern will surely challenge us all. Clearly, we must pull together as a team in order to be successful in the months and years ahead. The Division of Facilities Services leadership team will be working on a "Strategic Plan" which will serve as a road map to the future. This plan will lay out our Division's mission, vision, values, goals, strategies, objectives and action plans for the next five years. You will be able to view the entire plan on our website at: **Facilities Services**.

On the sustainability effort, Facilities Services completed the relighting of four parking lots with LED fixtures (CEIT, RAC, Hanner, and Ceramics). We also supported COE faculty's grant with the installation of solar powered charging stations built into picnic tables on the CEIT patio.

During this holiday season we urge everyone to think Safety: in driving, using Christmas trees, lighting and decorations, using electric heaters, and dressing for the weather. Happy Holidays!! I'm looking forward to a better 2016!!

Marv
Marvin D. Mills, Jr.
Associate Vice President for Facilities

**Facilities Customer
Satisfaction Survey**

Soon!

**Project Initiation
Forms**

**Military Science
Groundbreaking**

Teamwork

**CEIT Patio Solar
Charging
Umbrellas**

New Golf Carts

**Portable Space
Heater Safety**

**Holiday Decoration
Safety**

Veterans Honored

**New Hires &
Promotions**

Employee Spotlight



Facilities Planning, Design & Construction

New Health Services Opening Soon!

- Ribbon cutting to be held January 8, 2016 at 2:00 p.m.
- Services begin January 11, 2016
- The new Health Services Building will include Pharmacy, Eagle Eye Care, General Medical Clinic, Lab/Radiology, Injection Clinic, Physical Therapy, Health Education, Administration, and Women's Health.
- Interior images provided below: each color of the 3 pods represent the general medical clinic teams (Team blue, green, yellow, orange, red and pink).



HEALTH SERVICES
Opening January 11, 2016



Project Initiation Forms

If you would like to have a project completed using departmental end of year funds,

please use the link provided below to submit a project initiation form to Facilities Services.

After opening the link, simply click "Add Document" and complete Section 1.

After submitting a request (Section 1), a Facilities project manager will be assigned and will have 8-10 weeks to complete an estimate (Section 2). Upon receiving the estimate from the project manager, please print the form and obtain the necessary approval signatures in Section 3. The completed form with signatures should be returned to

Facilities Services
Attn: Wendy Woodrum
PO Box 8012

Project Initiation Form

Please keep in mind that projects greater than \$100,000 are subject to competitive bidding and should allow additional time for the project to be completed.

If you have any questions regarding the project initiation form, please do not hesitate to contact Wendy Woodrum at 478-5906.

Military Science Groundbreaking



Front Row L to R: Wes Berry (GSFIC), Bo Evans (BrasField & Gorrie), Wallace Watanabee (BrasField & Gorrie), Don Cogdell (Cogdell & Mendrala Architects),

Kelly Wilson (Board of Regents), Marty Harrell (Cogdell & Mendrala Architects), William Cone (GSU)

Back Row L to R: Kevin Hamby (CHA Consulting), John Fulford (Brasfield & Gorrie), Eric McManus (Cogdell & Mendrala Architects)



Facilities Operations

Teamwork

On Friday, November 13 while most people were home in bed, employees from several Facilities Services shops were just coming back to work. Staff members gathered at 11 p.m. to change over Hanner Fieldhouse from Friday night's Basketball and Volleyball games to be ready for Saturday morning's Open House. Facilities Services (ETS, Custodial, Landscape, Mechanical) gave a helping hand in conjunction with Russell Union's AV crews by spending several hours cleaning and setting up Hanner for over 3,000 guests to visit and learn about GSU!



A note of thanks from Katy Lockwood, Coordinator of Visitation Programs
Office of Admissions

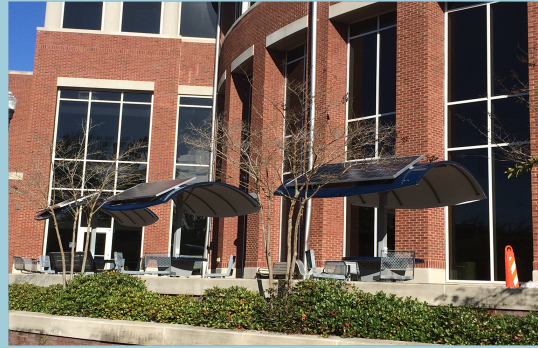
"I just wanted to take a few minutes to say a HUGE thank you to your team for their amazing work on Friday evening. Walking in at 11pm and seeing your team already springing into action was even more than I hoped for. Everything was set to a T, they even took the time to measure in between every table, line it up with the stage, and help me with table cloths because they were done so quickly. Thank you, thank you for everything. The event was a huge success! Please share my heartfelt thank yous with all of your Facilities teams, we could not have done it without all of their help."

CEIT Patio Solar Charging Umbrellas

In the Spring of 2015 Dr. Robert Lake, College of Education, was awarded a Student Sustainability Grant of \$40,950 for 4 SolGreen solar patio charging stations.

- In early December the 4 new tables were installed on the patio of the CEIT building.

- The new tables include charging plugs for both standard 110v AC outlets (for charging laptops, etc) as well as USB for their handheld devices
- Each shade also has built in LED lighting and each table has a power storage system to allow charging even after the sun has gone down.



New Golf Carts

Be on the look out for several new Facilities vehicles on campus! Several Facilities shops are using new low speed vehicles to replace some of their older gas powered pick up trucks and vans. Some features of the new vehicles from Cushman and GEM:

- All electric
- Operate with maximum speed of 25 mph
- 20 mile operating range between charges
- Variety of added tool boxes plus ladder racks to mimic the function of a work truck but saving fuel



Environmental Health & Safety

Portable Space Heater Safety

Portable electric space heaters are used to warm offices and residential units to a comfortable temperature. While these heaters keep you warm, they also come with some fire risk. As the winter approaches, please review the safety tips provided below to ensure a safe work and living environment.



Portable Space Heater Safety Tips

Portable Space Heater Safety Recalls

Use of Portable Space Heater Form

This form should be completed for the use of a portable space heater at GSU.

It's the holiday season! Safety should be part of our preparations.

Holiday Decoration Safety



If you have a real Christmas tree,

- Make a fresh cut at the base and place in a sturdy holder
- Keep the base of the tree within water at all times
- Place the tree away from any heating source
- Do not use candles or other open flame devices near the tree
- It is recommended to spray your tree with a flame retardant
- If the tree becomes dry, discard immediately at the end of the holiday season

If you decorate with lights,

- Use lights that are tested and listed by a certified testing agency such as Underwriter's Laboratory (UL)
- Use the lights as recommended (e.g., no indoor lights outside, how many strands can be connected)
- Avoid using extension cords if possible and follow the directions carefully if they are used

- Do not use lights that show signs of damage such as frayed wiring or heat discoloration
- Never use lights that have an empty socket
- Lights should not touch combustibles items
- Never leave lights operating unattended

Business Operations

On November 11th, Associate Vice President Marvin Mills honored Veterans employed in Facilities Services with a warm reception. Everyone shared their memories and experiences of serving our country. DFS staff have a combined total of 226 years of service.



Front Row L to R: Morgan Chester, Ron Vereen, James Ashley, Danny Frazier, Marvin Mills

Back Row L to R: Larry Gibson, Zach VanOtteren, Chris Killgo, Pierre Scott, Justin Polk, Ronald McDaniel

New Hires & Promotions



Left to Right: **Ronnie Brunson** (Custodian) **Jay Sampson** (Custodian)



Left to Right: **James Ashley** (Custodian - Maintenance), **Ronald McDaniel** (Mechanic - Auto Shop), **Glenn Wilson** (Grounds Foreman), **Tiffoni Buckle-McCartney** (Sustainability Coordinator), **Ethan Colson** (Plumber)

Not Pictured: **Shvon Clifton** (Custodian), **Mary Byrd** (Custodian), **Justin Polk** (Powerline Worker), **Tamara Tobie** (Custodian), **Delores Jackson** (Custodian), **Shardasha Brown** (Custodian), **Myneka Hamilton** (Custodian) **Mattlean Lester**

Employee Spotlight



Brenda Gray
Custodian

- Favorite part about working at GSU: Being around the students. Seeing their smiles and joy is overwhelming.
- Length of time at GSU: 5 Years
- Favorite quote: The joy of the Lord is my strength.
- If given a chance, who would you like to be for a day? Oprah Winfrey. She likes meeting new people and interacting with them.
- Hobbies and interests outside of work: Brenda loves gardening and plants. She also enjoys going to church where she is a greeter and loves her job. Church reminds her of work because of the people of different cultures and races she gets to interact with.



Matthew Newton
Grounds Keeper

- Favorite part about working at GSU: Being outside, landscaping, and making the campus beautiful
- Length of time at GSU: 2 Years
- Favorite quote: Winning isn't everything, but wanting to win is. Vince Lombardi
- If given a chance, who would you like to be for a day? Phil Robertson. Because he gets to enjoy his favorite hobby every day (duck hunting)
- Hobbies and interests outside of work: Enjoying the outdoors: hunting, fishing and other outdoor activities
- What movie are you ashamed to admit you love? Fox and the Hound

Links of Interest

facilities
services
webpage

directions

work
request

key
request
form

electronic
access
form



**Director of Environmental
Health & Safety**

Kelly Close

912-478-7163



**Director of Facilities, Planning,
Design & Construction**

David Faircloth

912-478-5752



**Director of Facilities
Operations**

James Grigg

912-478-2528



**Director of Business
Operations**

Wendy Woodrum

912-478-5906

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